

## **Annual Transport, Logistics & Supply Chain** Congress for CEE and CIS Region - 2016

23-24 November 2016 Budapest **Corinthia Grand Hotel Royal** 

If you don't **drive** your business... ...you will be driven out of business

B. C. Forbes (1880-1954)

## **Members of the Programme Advisory Committee**



Prof. Dr. Sebastian Kummer



Adrian Ioana



Alin Sorin Fetita



Andrzej Michalak



Danijel Banek



Roman Zorman



Lívia Nagy



László Lovassy



Dušan Ďurdík



Gökhan Cakmak



Zoran Ković



Stjepan Mršić



Jean-Paul Siccard



Gábor Kiss

#### A unique event

The Events Group is delighted to invite you to TRANSLOG Connect 2016, the annual market leading and only regional cross industrial logistics, transportation and supply chain management business summit in Central and Eastern Europe. Your most respected peers and European industry leaders will provide you with the most up to date market insights. Moreover, during the pre-scheduled one-to-one meetings leading solution providers will offer the most innovative products and services available on the market.

Visitors of TRANSLOG 2016 will have the opportunity to visit the Szentkirályi Mineral Water plant in Szentkirály on the 22nd of November at 5 pm and the Mercedes-Benz Manufacturing plant on the 24th of November at 5 pm in Kecskemét near Budapest.



TEG will again hand out for the 4th time the CEE Logistics & SCM Excellence Award to honour, recognise and promote outstanding logistics and SCM solutions in the growing region of CEE, highlighting the region's most innovative and flexible solutions. If you think your solution is cutting-edge and should be



recognised by the industry, apply now and put your business in the spotlight! Applications from all members of the industry are welcome until the 3rd of October. The winners will be announced during the cocktail reception on the first day and will have the opportunity to present their projects at the second day of TRANSLOG 2016.

## The delegation

The quality of the TRANSLOG Connect Congress is a direct result of its exclusivity. Participation at the congress is by invitation only, which enables to maintain the quality and networking value of the congress participants.

> The TRANSLOG Connect Congress will be bringing together: Managing Directors, COO's & CEO's, Logistics and Supply Chain Managers/ Directors, Distribution and Transportation Managers/ Directors, Production and Plant Managers/ Directors, Warehouse and IT Managers/ Directors, and Purchasing, Procurement Managers/ Directors from Europe's leading manufacturers and major retailers.

Ideas and goals for innovative solutions are often the result of intensive discussions. Our experienced Programme Advisory Committee assures the highest relevancy of the

Prof. Dr. Sebastian Kummer, Head of the Institute of Transport and Logistics Vienna University of Economics and Business Gökhan Cakmak, Global Logistics Director, Oriflame Danijel Banek, Executive Director Central Purchasing, Atlantic Grupa Adrian Ioana, EMEA Logistics Operations Manager, HP Dušan Ďurdík, Head of Factory Logistics, Nestlé

Roman Zorman, Regional Logistics Director, Studio Moderna Gábor Kiss, Supply Chain Director, Metro

Stjepan Mršić, Director Production & Logistics, INA Maziva

Andrzej Michalak, Logistics Operations Manager - Eastern Europe, Turkey & Russia, Delphi Alin Sorin Fetita, Executive Vice Chairman, Chimica Group

Zoran Kovic, Logistics Director, Dukat & President, Croatian Supply Chain Association

Jean-Paul Siccard, Regional Supply Chain Manager EEME, Solvay

 ${\it L\'ivia Nagy, Customer Service \& Logistics Director CEE, GlaxoSmith Kline, Consumer Healthcare}$ 

László Lovassy, Sales Operations Manager, Cadillac Europe



# **Conference Programme**

#### DAY 1 - Wednesday, NOVEMBER 23rd

Chairman's Opening Address & Keynote Presentation:

Digitalisation: Business opportunity or cost trap for CEE logistics?

Prof. Dr. Sebastian Kummer, Head of the Institute of Transport and Logistics,
Vienna University of Economics

Keynote Presentation: How to run successful tenders in a digitalized world

Pragmatic examples of how digitization will impact (y)our logistics activities – not just limited to the "secrets" of successful tenders.

Chaim Huijsman, Head of Corporate Sales, Gebrüder Weiss

#### Case Study Presentation: Change in Distribution Set Up

- Due to changing structure of orders and shorter lead time requests by customers
- Due to internal and external pressure to work most operational and cost effective
- FTL solution should be considered in wider perspective than up to now
- New distribution network needs to be developed
- · How can solution providers support this process?

Andrzej Paszko, Head of Global Transport, TPV Technology Group TP Vision - Distribution

Case Study Presentation: Switching the focus from Operational Excellence to Customer Satisfaction" - Bits and Pieces: Enablers for doing it effectively and efficiently

- Participants of the Game
- Setting the scene: Operational processes
- Presenting the default set: Improving Logistics KPIs
- Adding some complexities: Improving (Non-Logistics) Supply Chain KPIs
- Hit the Conflict: Change the priorities from internal excellence to ultimate customer focus
- How to optimize SC processes to manage increasing return rates and lead time pressure
- Make vol 2 better than the first one

Gábor Kiss, Supply Chain Director, Metro

Client Case Study Presentation: Topic to be confirmed Senior management representative of the Raben Group

Case Study Presentation: How to reach a flexible logistics network based on recent case study from Beiersdorf?

- •Why we need flexible logistic network?
- How to assure that our logistic network can be flexible?

Anna Sparty, Supply Chain Director Eastern Europe, Beiersdorf

# Introductory Presentation: Supply Chain Risk Management – Vulnerability and Resilience in Logistics

- Maintaining High Security Levels in a New Era of Risk by anticipating and measuring risk
- Responding faster and more intelligently than the competition in the event of an operational or catastrophic disruption
- How to incorporate resiliency into the Global Logistics sourcing strategy?
- Exception-based Logistics management is the new normal

Gökhan Çakmak, Global Logistics Director, Oriflame Cosmetics

#### Panel Discussion: Risk Management and Agility in Logistics

- Best practice examples of BCPs (business continuous plans) in logistics
- Risk management with the focus on price volatility, deficiency of materials and avoidance of SC disruption

Gökhan Çakmak, Global Logistics Director, Oriflame Cosmetics Miroslav Skorepa, Logistics & Customer Service Director EMEA, Bacardi Stjepan Mršić, Director Production & Logistics, INA Maziva Adrian Ioana, EMEA Logistics Operations Manager, HP (tbc)

Award Ceremony of the 4th CEE Logistics & SCM Excellence Award & Cocktail Reception

**Welcome Speech by Prof. Dr. Sebastian Kummer,** Head of the Institute of Transport and Logistics, **Vienna University of Economics and Business** 

#### DAY 2 - Thursday, NOVEMBER 24th

Keynote Opening Presentation: Full Truckload, what else?

- Waberer's different business philosophy
- Waberer's slightly different business model
- Visions, and what Waberer's International had to do for reaching these visions

Ferenc Lajko, Deputy CEO, Waberer's International Nyrt.

#### Case Study Presentation: Are you brave enough to hear the answer...?

- 1. What do you know about your organization?
- 2. What don't you know about your organization?
- 3. What can you learn if you ask correct questions?
- 4. What to do with this knowledge for organizational development?

Dagmara Glowacka, Global Logistics Director, Kongsberg Automotive

#### **Case Study Presentation: Supply Chains:**

#### Where to Find the Biggest, Fastest Transportation Savings

You will have to do some work to find savings in your supply chain. The question is, where should you focus your efforts to reap the biggest savings for the effort you'll spend?

- During this presentation, Arkadiusz Glinka, will show examples of the types of optimisation that could apply to shipper's annual transportation spend.
- He will take you through why companies might take certain approaches to save cost, and provide a range for estimated savings that can be received by taking these steps

Arkadiusz Glinka, Director of Transportation Eastern Europe, C.H. Robinson

#### **Case Study Presentation:**

#### How to design the logistics network to get closer to the consumer?

- Getting closer to the consumer as competitive advantage for manufacturing
- Logistic network & system development as key success factor for getting closer to the consumer
- New paradigm in manufacturing: closer to the consumer or better value stream through logistic development

Alin Fetita, Executive Vice Chairman, Chimica Group

#### Project Presentations of the Award Winners of the 4th CEE Logistics & SCM Excellence Award

Applications from all members of the industry are welcome until the 3rd of October!

#### **Chairman's Closing Remarks**

Prof. Dr. Sebastian Kummer

Head of the Institute of Transport and Logistics, Vienna University of Economics and Business

Board Member of the Austrian Logistics Association (BVL)





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## Solution providers attending the TRANSLOG Connect Congress 2016

To ensure the success of the TRANSLOG Connect Congress 2016, TEG is pleased to partner with a limited number of companies in each sponsor category offering valuable solutions and expertise in these key areas:

- ✓ Freight transport and logistics services
- ✓ Freight transport systems: ocean/sea, air, inland waters, rail, road
- ✓ Combined transport systems
- ✓ Courier, Express, Parcel
- ✓ Logistics systems for ports and shipping
- ✓ Intralogistics, warehouse management

- systems, auto ID, packaging
- Transport packaging, freight securing
- ✓ Storage, conveying, and distribution
- ✓ Material handling, forklift systems
- ✓ Storage, racking, shelving
- ✓ Pallet pooling services
- Facilities for loading bays and terminals (interfaces between internal and external materials flow)
- ✓ IT/Telematics, e-business, telecommunications
- ✓ Communications systems
- ✓ Data-processing systems
- ✓ E-commerce and e-business systems

- Transport control and DP systems
- ✓ Integrated traffic management systems (ITMS)
  - Road vehicles
- ✓ Rail vehicles
- Pipeline transport and energy transport systems
- ✓ Maintenance and repair
- ✓ Filling-station equipment
- ✓ Fuel cards
- ✓ AGV
- ✓ Sustainable logistics & storage
  - ✓ Sustainable energy usage (fuel, electricity consumption, etc)
  - ✓ Reverse logistics, waste management

#### **Testimonials**

"What Oscar ceremony means for actors in Hollywood this congress means for people for logistics. It is a question of prestige to be on such an event."

Miroslav Ćorić, Head of Supply Chain, Export Control & Customs, Siemens

"These one-to-one meetings here should be the only way we do our meetings in the future, I believe that I found here again potential partners."

Dario Galinec, Executive Director for Logistics, Podravka

"Everybody was well prepared about details instead of general meetings like in Munich logistics. Very positive atmosphere for the meetings, constructive discussions!" Manuel Grascha, International Logistics Project Manager, KWS SAAT

"The meeting scheduler is really a great tool, which helps to run this event effectively. We realized something between 100 and 150 meetings."

Dusan Drabek, Contract Logistics South East Europe Consumer & Automotive,

DB Schenker

"TRANSLOG Connect attracts all the major players of not only the Hungarian market but also in the region, so CHEP has to be here. The meeting scheduler for me was amazing. We had the opportunity to meet a lot of customers in a very limited amount of time."

Stavros Kazakos, Country General Manager CE & Balkans, CHEP

# Venue and location

Hungary's strategic position in the heart of Europe and its role as one of the major transport junctions in the Central and Eastern European region makes it increasingly important as a regional distribution centre. Due to the highly developed infrastructure and well established logistics background, companies can benefit from remarkably high efficiency. Therefore several international manufacturers are among those that have invested in local manufacturing and regional distribution centres.

On top you will meet your peers, clients and business associates at the luxury \*\*\*\*\*\*Corinthia Grand Hotel Royal in the heart of Budapest, which is truly a one of a kind luxurious venue. The hotel is located in central Budapest and is easily accessible from throughout the city.

> \*\*\*\*\*CORINTHIA Grand Hotel Royal Budapest Erzsébet körút 43-49, H-1073 Budapest, HUNGARY T: +36 1 479 4000, F: +36 1 479 4333 www.corinthia.com

Arriving by plane: The CORINTHIA Grand Hotel Royal Budapest is located 25 minutes from the airport on the Pest side of the city. Arriving by car: Parking is possible in the hotel's park house next to the hotel.

## **Sponsors**















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## **Benefits of attending**

- An invitation only event giving access to the congress floor
- Personalised CONFERENCE and pre-scheduled meetings through the secured Meeting Scheduler website to suit individual requirements and provide efficient use of time
- KEYNOTE PRESENTATIONS, case studies and interactive sessions by world-class industry experts and pioneers
- A relaxed but PROFESSIONAL BUSINESS ENVIRONMENT in which to explore new ideas, strategies and technical developments with industry colleagues, experts, and peers
- An opportunity to relax and enjoy the superb informal NETWORKING opportunity at the cocktail reception and a luxury seated buffet lunch
- PLANT EXCURSION to leading manufactures
- Complimentary congress INFORMATION PACK on arrival
- ✓ DOWNLOADING the conference presentations through our password protected website
- DISCOUNTED ROOM RATES at the Corinthia Grand Hotel Royal if booked via TEG
- Privileged status TRAVEL offers

The Events Group prides itself on bringing the regions experts together to deliver strategic case studies to a pan European delegation.

Head of Purchasing & Logistics, Volkswagen, Bosnia and Herzegovina

Head of Outbound Logistics, Litex Motors, Bulgaria

General Manager, Magna Cartech, Czech Republic Managing Director Inbound Operations, Renault Nissan Alliance, France

Logistics Manager Central Europe, Delphi, Germany

Senior Vice President Logistics, Deutz, Germany

EMEA Logistics Director, Takata, Germany Logistics & Supply Chain Manager, Bridgestone, Hungary

General Manager European Logistics, SEWS - Components & Electronics Europe, Hungary

Director of Logistics, Mercedes-Benz, Hungary

Vice President Global Logistics, Takata, Japan

Head of Supply Chain, Visteon Electronics, Macedonia

Logistics Director, NSK, Netherlands

Logistics Manager, Kirchhoff, Poland

Operations Manager, BOS Automotive, Romania Head of Logistics Eastern Europe, Kromberg & Schubert, Romania

Head of Logistics, Draexlmaier Automotive, Serbia

Logistics Manager, Le Belier, Serbia

Warehouse & Transport Manager, Continental Matador Rubber, Slovakia Regional Head of Logistics, Toyota Adria, Slovenia

Logistics Manager, MMM Autoparts, Spain

Head of Vehicle Logistics & Inventory, Cadillac Europe, Switzerland

Head of Planning & Logistics CEE, Henkel, Austria

Supply Chain Manager & Executive Director, Solvay, Bulgaria Logistics & Transport Manager, Policolor, Romania

Head of Purchasing & Logistics, Chemosvit, Slovakia

Head of Logistics & Customer Service, Mapei, Bulgaria

Supply Chain Manager, Cemex, Croatia Logistics Manager CEE, Kingspan, Czech Republic

Head of Logistics & Customer Service, ETEM, Greece

Purchasing Manager, Baumit, Poland Head of Purchasing & Logistics, Sanex/ Lasselsberger, Romania

HUB South East Europe Manager, Beiersdorf, Austria

Transportation Manager, Avon Cosmetics, Hungary

Head of Logistics, Xerox, Czech Republic

Head of Procurement EMEA, Hewlett-Packard, Hungary

Managing Director Global Supply Chain, Schneider Electric, Hungary

Vice President, Amica, Poland

Supply Chain Manager, Whirlpool, Poland

Logistics & Transport Manager, Arctic, Romania

Supply Chain Director, Celestica, Romania Head of EMEA Logistics Operations & 3PL, Lenovo, Slovakia

General Manager, Panasonic, Slovakia

Director of Logistics, Gorenje, Slovenia

Transportation Purchasing Manager, Electrolux, Sweden International Logistics Engineer, Arcelik, Turkey

Head of GSS Logistics & Business Development, Flextronics, Ukraine

Logistics Director, E-On, Hungary

Corporate Logistics Lead Buyer, Agrana, Austria

Director of Technical Operations & Supply Chain, Kvasac, Croatia

Executive Director of Logistics, Podravka, Croatia

Logistics & Distribution Director, Hame, Czech Republic

IT Director, Nowaco, Czech Republic

Supply Chain Director, Kri-Kri, Greece

Head of Logistics, FrieslandCampina, Hungary

Transport Manager, Heineken, Hungary

Strategic Procurement Manager Fleet & Logistics, Coca-Cola HBC, Italy

General Manager, Vitaminka, Macedonia

Head of Logistics, 13 jul - Plantaže, Montenegro

Global Operations Director, Activlab, Poland

Logistics Manager, HOOP, Poland

Deputy Purchasing Director, RomAqua Group, Romania

Operations Director, Scandia Food, Romania

Operation Director, Dijamant, Serbia

Head of Logistics, Knjaz Miloš, Serbia

Operation Director, Carlsberg, Ukraine

Purchasing Manager, Zobele, Bulgaria

Logistics & Operations Manager, Perfetti Van Melle, Czech Republic

Head of Logistics Operations, British American Tobacco, Hungary

CEO, Expo Commerce, Montenegro

Logistics Director CEE, Unilever Supply Chain Company, Switzerland

Commercial Lead Bakery Europe - Supply Chain, McDonald's Europe, Austria

Supply Chain Manager SEE, AmRest, Hungary

Head of Supply Chain Management, METRO, Hungary

Supply Chain Director, Pizza Hut & KFC, Romania

Head of Logistics, Selgros Cash & Carry, Romania

Director of Logistics, Mercator Group, Serbia

Logistics Director, Engrotus, Slovenia

Head of Logistics, ArcelorMittal Tubular Products, Romania

VP Procurement EMEA, CTDI, Germany

Head of Purchasing & Logistics, Alstom, Hungary

General Manager, GE Healthcare, Hungary

CEO, Forest-Style, France

Logistics Director, Achema Group, Lithuania

Global Procurement Category Manager, Prysmian Group, Netherlands

Manager Transport Department, Weglokoks, Poland

COO, PGS & Sofa Co, Romania

Area Supply Chain Planning Manager, Danfoss Trata, Slovenia

Head of Logistics, Import & SCM OBI, Czech Republic

Head of Logistics, dm Drogerie Markt, Slovenia

Regional Logistics Manager, Studio Moderna, Slovenia

Manager Road Transportation Contract Management, MOL Group, Hungary Purchasing Manager, LONZA Biotec, Czech Republic

Customer Service & Logistics Director CEE, GSK, Hungary



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#### **Delegate Registration Form**

**TRANSLOG CONNECT CONGRESS 2016** 

**VENUE:** CORINTHIA Grand Hotel Royal Budapest, Hungary

**DATE: 23-24 November 2016** 

Name (Mr./Ms./Dr./Prof.):

PLEASE COMPLETE THIS FORM AND FAX BACK TO:

Delegate Relations: Fax No.: +36 1 219-5726 Or scan and send to: marketing@tegevents.eu

(Please note: the registration is only valid if both pages are filled and sent)

## Registration Details (Please print clearly)

Please make sure you visit our password protected Meeting Scheduler website to choose your presentations and create your personal agenda.

The link and password will be sent out 2 weeks before the event. Please note that changes in the programme might be possible. Please sign below to confirm your registration at the

**TRANSLOG Connect Congress** and fax your completed form to +361 219-5726 or scan and email to marketing@tegevents.eu

Position:		
Organisation:		
Website:		
Address:		
City:		
Country/Postcode:		

Name of Personal Assistant: **Email of Personal Assistant:** Delegate package includes: 1.COMPLIMENTARY access to 4 PRESENTATIONS PER DAY 2.COMPLIMENTARY access to the CONGRESS FLOOR 3.COMPLIMENTARY meetings with solution providers 4.COMPLIMENTARY copy of the EVENT CATALOGUE

5.DOWNLOAD of presentations after the event 6.COMPLIMENTARY access to the COCKTAIL RECEPTION 7.COMPLIMENTARY seated buffet LUNCH 8.COMPLIMENTARY access to the PLANT EXCURSION 9.DISCOUNTED ROOM RATES at the Corinthia Grand Hotel Royal if booked via TEG



**Telephone:** 









Mobile:

**Email Address:** 



















# TRANSLOG 23-24 November

## **Delegate Registration Form**

# 2016 Budapest

#### 1. How did you hear about the TRANSLOG Connect Congress?

**Email newsletter** 

Direct contact from our organisation

Contact from a vendor (Please Specify)

Contact from a colleague

Others (Please Specify)

#### 2. Please list your primary business activity:

Manufacturer

Distributor

Wholesaler

Retailer

Others (Please Specify)

#### 3. Scope of responsibility:

Local

Central Eastern Europe

Europe

**EMEA** 

Global

Others (Please Specify)

#### 4. Budget power:

100.000 - 1.000.000 Euros

1.000.000 - 5.000.000 Euros

5.000.000+ Euros

#### 5. What is your role in the purchasing decisions for your organisation?

**Decision Maker** 

Influence

Report to

None

#### 6. Who do you report to (name & job title)?

#### 7. What are your 3 key priorities for the next 6 to 18 months?

1			
2			
3.			

#### 8. What types of products/services are you interested in discussing with solution providers?

Freight transport and logistics services

ocean/sea

air

inland waters

rail

road

warehousing

Courier, Express, Parcel Combined transport systems

Logistics systems for ports and shipping

Logistics systems for the air cargo industry

Security & tracking systems, anti-theft protection

Cargo heating, transport refrigeration, cold-chain management

Intralogistics

AGV

Auto ID

Warehouse management systems

Packaging, transport packaging, freight securing

Storage, conveying, and distribution facilities

Machines & equipment

Storage, racking, shelving, space optimisation

Lighting & lumination systems

Inventory optimisation

Intelligent picking systems

Inventory tracking systems

Material handling, forklift systems

Pallet pooling services

Facilities for loading bays and terminals (interfaces between &

external materials flow)

IT/Telematics, e-business, telecommunications

Communications systems

Data-processing systems, big data management

E-commerce and e-business systems

Transport control and DP systems

Integrated traffic management systems ITMS

Road vehicles

Rail vehicles

Pipeline transport and energy transport systems

Maintenance and repair

Filling-station equipment

Fuel cards

Sustainable logistics & storage

Sustainable energy usage (fuel, electricity consumption, etc)

Reverse logistics, waste management

#### 9. Which service providers would you like to see at the event?

10. Which suppliers/service providers do you currently work together	e
with?	

11. Which other decision ma	kers or colleague	s should we also	n invita?

12. I	How are	you hopir	g to bene	efit from	attending	TRANSLOG	Connect?
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2.	

All information provided is used solely for the purpose of organising this

#### **Cancellation policy:**

By signing this registration form, the parties explicitly confirm their agreement with the terms and conditions as detailed below.

Should you cancel your booking please notify us by e-mail. Please note that cancellation is subject to a cancellation fee. For cancellation on or prior to October 31st 250 EUR+ VAT will be charged. For cancellations beyond October 31st 500 EUR + VAT will be charged. In case of non-attendance, it shall qualify as cancellation; therefore, the cancellation policy shall also be applicable. Cancellation fee will not apply subject to a replacement within a similar decision making role.

By signing the present registration form, I as the authorised representative of the delegate company, hereby declare that TEG informed and enabled me to get know the content of the general terms and conditions set forth above and I have read and completely understood the whole content of this registration form.

Authorising Signature & Stamp (On Behalf of the Client)	Date
Authorising Signature & Stamp (On Behalf of TEG)	Date





B. C. Forbes (1880-1954)

### **Hotel Booking Form**

#### \*\*\*\*\*CORINTHIA Grand Hotel Royal Budapest

Erzsébet körút 43-49, Budapest 1073, Hungary

The rates are quoted in Euro, plus VAT and include buffet breakfast, which is served in the Brasserie restaurant between 06:30 - 10:30. Further the rates include access to the Royal Spa, discounts on spa treatments and complimentary wired and wireless internet in the bedrooms.

Superior room for single occupancy: 161 Euro/ night (+VAT) Superior room for double occupancy: 189 Euro/ night (+VAT)

Check-in time: 03.00 p.m. 10.00 a.m. Check-out time:

#### 1) RESERVATION FORM:

Name	Passport / ID Number*	Date of birth*	Arrival date	Check-out Date	Single or Double Room	Total (+VAT)
Total:						

<sup>\*</sup> requested according to Hungarian law

#### 2) PAYMENT OPTIONS:

Please send an invoice to the company address / to my personal address (please underline):  Company / personal name:  /AT number:  Address:  Please charge my credit card  Credit Card Type: VISA MASTERCARD Diners Eurocard AMEX  Card Number:  Full Name (as appears on the card):
Address:  Please charge my credit card  Credit Card Type: VISA MASTERCARD Diners Eurocard AMEX  Card Number:
Please charge my credit card  Credit Card Type: VISA MASTERCARD Diners Eurocard AMEX  Card Number:
Please charge my credit card  Credit Card Type: VISA MASTERCARD Diners Eurocard AMEX  Card Number:
Credit Card Type: VISA MASTERCARD Diners Eurocard AMEX Card Number:
Card Number:
Full Name (as appears on the card):
/alid From: / (if shown) Expiry Date: / CVV Number:
Authorising Signature & Stamp Date

TEG will send the invoice shortly after receiving the signed reservation form. The invoice for the total final cost is payable within 5 days upon receipt. Please note, in case of cancellation, full cost will be payable. You may amend the participants without additional charge.

