



**INVITATION FOR BIDS (IFB) FOR
PLANT COMMUNICATION SYSTEM
FOR
AISHWARYA PROJECT OF
INDIAN OIL CORPORATION LTD. (IOCL) HALDIA REFINERY
(BIDDING DOCUMENT NO.: CK/A609-000-XM-MR-0470/576)
(INTERNATIONAL COMPETITIVE BIDDING)**

E-Tendering

1.0 INTRODUCTION:

- 1.1 Indian Oil Corporation Limited (IOCL) proposes to implement the Aishwarya Project at Haldia Refinery and have appointed Engineers India Limited (EIL) as consultant for implementation of this project.
- 1.2 Engineers India Limited (EIL) on behalf of Indian Oil Corporation Ltd., invites e-bids in single stage two bid system through e-tendering from eligible bidders meeting the Qualification Criteria as per clause 5.0 below, for Plant Communication System for Aishwarya Project of M/s Indian Oil Corporation Limited (IOCL) – Haldia Refinery.

2.0 BRIEF SCOPE OF SUPPLY:

- 2.1 Design, detail engineering, manufacturing, testing at works, packing, delivery, testing & commissioning at site of Plant Communication System consisting of digital intelligent microprocessor based Central Exchange, Master Call Station, Operator Call Station, Field Call Station (suitable for installation in safe & hazardous area), Paging Loudspeakers (suitable for installation in safe & hazardous area), beacon with acoustic hood. Detailed scope of supply, works & specifications are given in the Material Requisition.

3.0 DELIVERY/ COMPLETION PERIOD:

SUPPLY

- 3.1 **FOR INDIAN BIDDERS:** 07 (Seven) Months on FOT Despatch Point basis from the date of Fax of Acceptance. Date of Lorry receipt (LR) shall be considered the date of delivery.
- 3.2 **FOR FOREIGN BIDDERS:** 06 (Six) Months on FOB international Port of Exit basis from the date of Fax of Acceptance. Date of clean bill of lading shall be considered the date of delivery.

SITE WORK

- 3.3 **SITE WORK FOR BOTH (INDIGENOUS & FOREIGN BIDDER):** Within 1 (One) Month from the date of Site Readiness. 4 Weeks advance intimation for site readiness shall be given to Contractor.

Date of handing over of work after completing all the site activities mentioned in the Material / Purchase Requisition shall be considered as date of completion of Site Work.

4.0 SALIENT DETAILS:

a)	Bidding Document available on Website	From 31 ST MAY 2016 to 28 TH JUN 2016
b)	Last date of Receipt of Bidder's Queries for Pre-Bid Meeting	On 08 TH JUN 2016
c)	Date of Pre Bid Meeting	at 1030 Hrs. (IST) on 10 TH JUN 2016 (*) at EIL, Office Complex, Gurgaon – 122001, Haryana, India

d)	Bid Submission start date	: After 1200 Hrs. (IST) on 21 ST JUN 2016
e)	Bid Submission End date (Bid Due Date)	: Up to 1200 Hrs. (IST) on 28 TH JUN 2016
f)	Online Opening of Techno-commercial Unpriced Bid	: 1200 Hrs. (IST) on 29 TH JUN 2016 (*)
g)	Earnest Money Deposit / Bid Security	: For Indian Bidder: INR 1,45,000.00 (Indian Rupees One Lakh and Forty Five Thousand Only.) For Foreign Bidder: USD 2,150.00 (US Dollars Two Thousand one Hundred and Fifty only.)
h)	Cost of Bidding Document (Non-Refundable)	: Not Applicable
i)	Opening of Priced Bids	: On date & time to be intimated later

If dates identified as (*) above happen to be a declared holiday in EIL Gurgaon, the next working day shall be considered.

The complete Bidding Document is available only on IOCL website: <http://iocletenders.gov.in>. Bidders can view / download the document from the website mentioned above.

All amendments, time extension, clarifications, etc. will be uploaded in the IOCL website only and will not be published in Newspapers. Bidders should regularly visit the above website to keep themselves updated.

Request for extension or any queries received from any bidder with less than four working days prior to bid due date shall generally be ignored, since there will not be adequate time for proper communication with Client and other Bidders. Bidders shall submit the bid directly and in their own name without involving any intermediaries.

5.0 BIDDER'S QUALIFICATION CRITERIA: Bidder shall fulfil the following qualification criteria in order to qualify for the scope of supply as per Material Requisition:

5.1 EXPERIENCE CRITERIA (TECHNICAL):

5.1.1 Bidder shall be a manufacturer of Plant Communication System (Exchange, Master & Field Call Stations).

5.1.2 Bidder shall have designed, engineered, manufactured, tested and supplied, in the last 10 years, at least Two sets of Plant Communication System, each comprising of microprocessor based Digital Central Exchange with minimum 100 lines, minimum one no. Master Call Station & minimum 50 nos. Field Call Stations suitable for hazardous area and at least one of the Plant Communication System must have completed 12 months of operation. Bidder on his own or through his representative company shall have carried out Testing and Commissioning of above mentioned Plant Communication System at Site.

5.1.3 In case offered model/series/type of Exchange and Master, Field Call Stations are different from those provided for Plant Communication System mentioned at clause no. 5.1.2 above, the proposed model/series/type of digital microprocessor based Central Exchange and Master, Field Call Station must have been supplied in last 10 years & shall have been in operation for minimum 12 months. Field Call Stations for use in hazardous area shall have valid type test certification from independent recognized testing house such as CIMFR, BASEEFA, ATEX, LCIE or equivalent.

5.1.4 Bidder on his own or through his representative company shall have necessary infrastructure in India to provide support for testing and commissioning, post order support services including supply of spares and for repair & maintenance of Plant Communication System. Bidder shall have carried out such after sales support services through his Indian establishment/representative company for at least one set of Plant Communication System in the last 10 years and the Plant Communication System must have completed 6 months of operation.

5.1.5 The years/months (mentioned in 5.1.2, 5.1.3 & 5.1.4 above) to be considered shall be ending on the last day of the month immediately previous to the month in which last date of bid submission falls.

5.2 EXPERIENCE CRITERIA (COMMERCIAL):

5.2.1 For commercial experience, the order executed by the bidder, during the last Ten (10) years ending on last day of the month immediately previous to the month in which the last date of bid submission falls, should be considered as per below:

- (i) One (1) "similar" completed order valuing not less than **INR 63,84,500.00 (on FOR Despatch Point order value excluding taxes, duties and freight)** or **USD 94,700.00**


(on FOB port of exit order value).

Or

- (ii) Two (2) "similar" completed order each valuing not less than **INR 51,07,600.00 (on FOR Despatch Point order value excluding taxes, duties and freight)** or **USD 75,700.00 (on FOB port of exit order value).**

Or

- (iii) Three (3) "similar" completed order each valuing not less than **INR 38,30,700.00 (on FOR Despatch Point order value excluding taxes, duties and freight)** or **USD 56,800.00 (on FOB port of exit order value).**

"Similar Order" means an order for *supply of Plant Communication System*.

5.2.2 If the complete order is in currency other than USD, the same shall be converted into equivalent USD considering the conversion rate of USD as on date of issue of order and shall be considered based on SBI bill selling rate.

5.3 FINANCIAL CRITERIA

5.3.1 Annual Turnover of the Bidder shall not be less than **INR 76,61,400.00 (For Indian Bidder)** or **USD 1,13,600.00 (For Foreign Bidder)** as per audited financial results in atleast one of the preceding 3 (three) financial years upto the due date of submission of bids.

5.3.2 In case of Foreign Bidders, if the Annual Turnover is in currency other than USD, the same shall be converted into equivalent USD considering the conversion factor indicated in Bidder's Audited Financial Report. In case the same is not indicated, the conversion rate of USD as on last date of Bidder's financial year shall be considered based on SBI bill selling rate.

5.4 DOCUMENTS REQUIRED WITH BID:

5.4.1 Bidder must furnish all necessary details with supporting documents alongwith the bid to satisfy Experience Criteria (Technical) as specified at Clause No. 5.1 above.

5.4.2 For fulfilling the Experience Criteria (Commercial) mentioned at Clause No. 5.2 above, any one of the following documents may be considered as valid proof for meeting the criteria:

- a) Purchase Order copy along with Invoice(s) with certification that supplies against the invoices have been executed.
- b) Purchase Order copy along with Bank Certificate indicating payment against the PO.
- c) Execution certificate by client with order value.
- d) Goods Receipt Note (GRNs) in case where IOCL is a client.
- e) In case any other document is submitted by bidder in support of execution, the same shall be subject to acceptance by the Owner/EIL.

5.4.3 Bidder shall furnish documentary evidence in the form of Annual Report/ Financial Statements- Balance sheets and Profit and Loss Accounts statements etc. of the preceding 3 (Three) financial years along with the Bid to establish Bidder's conformance to Financial Criteria mentioned in Clause 5.3 above.

5.4.4 All documents furnished by the bidder in support of meeting the Experience Criteria (Technical), Experience Criteria (Commercial) and Financial Criteria of BQC shall be Duly notarized by any Notary Public in the Bidder's Country. In addition to notarization, Bidder shall

also submit an Affidavit duly notarized in the Format attached as Annexure -I, signed by the Authorized Signatory of the Bidder.

- 5.4.5 In case a Foreign Bidder submits any of the prequalification support documents in any language other than English, then it will be the responsibility of such Foreign vendor to also provide the English translation copy of the same duly certified, stamped and signed by their Local Chamber of Commerce. Translation from agencies approved by relevant embassy / high commission or other accredited agencies shall also be acceptable.
- 5.4.6 With regards to financial documents, generally an audited balance sheet of the bidder shall be considered as acceptable proof. Published Annual Reports shall also be acceptable. In case the balance sheet is available in the public domain the same shall also be accepted.
- 5.4.7 All documents submitted by the bidder towards meeting the Technical Criteria, Commercial Experience Criteria and Financial criteria (5.1, 5.2 and 5.3 above) of BQC as per IFB shall be submitted in a separate section/booklet along with their offer. This section/booklet shall be titled as "**Documentation against Bidder Qualification Criteria (Experience Criteria (Technical), Experience Criteria (Commercial) and Financial Criteria)**" with proper index and page numbering.
- 5.4.8 A Company (bidder) shall not be allowed to use the credentials of its parent or any group company to meet the Experience Criteria.
- 5.4.9 In case due to internal / local regulation, bidder is unable to submit audited balance sheet, the following shall apply:
- In such case CEO / CFO's certificate in original from the company or from the parent company (in case bidder is a subsidiary) stating the turnover of the bidding entity along with a declaration that the bidding company is not in a position to submit its financial statement as per the local / internal regulation (clearly specifying the applicable regulation) with an endorsement by Chartered Accountant / Statutory Auditor / Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company / firm) shall be accepted.
- Wherever Chartered Accountant / Statutory Auditor / Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company / firm) is not in a position to endorse such CEO / CFO's certificate due to local regulations, CEO / CFO's certificate in original without endorsement may be accepted provided a reference of the local regulation restricting this endorsement is given in the CEO / CFO certificate.
- 5.4.10 In case where the bidder cites the reasons of Non Disclosure Agreement (NDA) for its inability to submit necessary documents in support of meeting the Experience criteria, a certificate, in original, certifying all the required information, issued by CEO / CFO of the company along with a declaration that the bidding company is not in a position to submit the required documents owing to the NDA with an endorsement by Chartered Accountant / Statutory Auditor / Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company / firm) may be accepted.
- Wherever Chartered Accountant / Statutory Auditor / Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company / firm) is not in a position to endorse such CEO / CFO's certificate due to local regulations, CEO / CFO's certificate in original without endorsement may be accepted provided a reference of the local regulation restricting this endorsement is given in the CEO / CFO certificate.
- 5.4.11 Submission of authentic documents is the prime responsibility of the Bidder. However, IOCL/EIL reserves the right of getting the document cross verified, at their discretion from the document issuing authority.
- 5.4.12 Any additional documents if deemed necessary to establish the qualifying requirements may be submitted by the Bidder.
- 5.4.13 IOCL/EIL reserves the right to complete the evaluation based on the details furnished (without seeking any additional information) and / or in-house data, survey or otherwise.

- 5.4.14 Notwithstanding any other condition / provision in the tender documents, in case of ambiguity or incomplete documents pertaining to Bidder's Qualification Criteria, bidders shall be given only one opportunity with a fixed deadline after bid opening to provide complete and unambiguous documents in support of meeting the Bidder's Qualification Criteria. In case the bidder fails to submit any document or submits incomplete documents within the given time, the bidder's tender will be rejected.
- 5.4.15 Failure to meet the above Qualification Criteria will render the Bid to be summarily rejected. Therefore, the bidder shall in his own interest furnish complete documentary evidence in the first instance itself along with their bids, in support of their fulfilling the Qualification Criteria as given above.

6.0 SUBMISSION OF BIDS & VALIDITY

- 6.1 E-Bids are required to be submitted only through IOCL's e-tendering portal by logging in to website <https://iocletenders.gov.in>, on or before the bid submission date and time. Bidders are required to register themselves at <https://iocletenders.gov.in>. No registration fee would be charged from the bidders.
- 6.2 Bidders are required to upload the bid along with all supporting documents & priced part on IOCL's e-tendering portal by logging in to website <https://iocletenders.gov.in> only.
- 6.3 Bidders to refer Bidders Manual Kit - Open Source Software Link available on the website to get acquainted with the E-Tendering System in advance and obtain/seek clarifications, if any from IOCL e-tendering Portal Helpdesk, whose contact information is provided in the E-Tendering website.
- 6.4 Various links such as "Help for Contractor", "Information about DSC", "FAQ", "Resources Required", "Bidders Manual Kit" etc. are available on home page of <https://iocletenders.gov.in/nicgep/app> facilitating vendors to participate in the bidding process. Bidder are advised to download & utilize the available information/documents under these links for activities like Registration in IOCL portal, obtaining User ID & Password, uploading & submission of e-bids etc.
- 6.5 Bidders are advised in their own interest to carefully go through Instructions for E-tendering and other related document available against various help links so as to ensure that bids are uploaded in E-tendering website well before the closing date and time of bid submission.
- 6.6 Physical Bids / Offers or Bids through any other mode shall not be accepted. The Offers submitted through e-tendering system, as above shall only be considered for evaluation and ordering.
- 6.7 Validity of bid shall be 4 (Four) months from the final due date of opening of Techno-commercial (Un-priced) Bids.

7.0 EARNEST MONEY DEPOSIT (EMD):

- 7.1 Indian bidders shall submit Earnest Money Deposit (EMD) as mentioned above in the form of Bankers Cheque or demand draft (in INR) or bank guarantee (as per Proforma provided in the Bidding Document) in favour of "Indian Oil Corporation Ltd, New Delhi". Issuance of Bank Guarantees shall be confirmed directly to the Owner / EIL. Bids not accompanied with EMD shall be rejected and bidder shall not be allowed to witness the tender opening.
- 7.2 Foreign bidders shall submit EMD through Bank Guarantee in favour of "Indian Oil Corporation Ltd, New Delhi" as per Proforma provided in the Bidding Document. Based on authorization by foreign bidder, their Indian representative / associate can also submit EMD in equivalent INR in form of only Demand Draft / Bankers Cheque in favour of "Indian Oil Corporation Ltd, New Delhi". Bids not accompanied with EMD shall be rejected and bidder shall not be allowed to witness the tender opening.
- 7.3 Earnest Money Deposit (EMD) as mentioned above shall be submitted within the Bid Due Date. Earnest Money Deposit (EMD) shall be valid for a period of **3 (three) months beyond the bid validity** and shall be submitted from any Scheduled Bank (Including nationalized banks, other scheduled commercial banks, schedule cooperative banks and scheduled regional rural banks as appearing in the second Schedule to the RBI Act 1934).
- 7.4 Exemption of EMD will be applicable for Indian/State CPSUs and Micro or Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation for corresponding item or Directorate of Handicrafts and Handlooms or any other Body specified by Ministry of Micro, Small and Medium Enterprise provided that certificate issued by the relevant agency is valid on the date of Un-priced Bid Opening. The bidder shall submit

Notary attested copy of the valid MSE registration certificate. Scanned copy of Notarized Registration certificate should be uploaded in the e-procurement website.

7.5 Bidders are required to submit the EMD (in the prescribed format) in original at the time of bid submission in sealed envelope and are required to upload the scanned copy of EMD on <https://iocletenders.gov.in> along with e-Bid. EMD in original shall be submitted in a sealed envelope titled "Earnest Money Deposit for Bidding Document No. CKJA609-000-XM-MR-0470/578". Bidder must upload the scanned copy of EMD (in the prescribed format) on <https://iocletenders.gov.in> along with the e-bid. Swift message/Cheque/Cash shall not be acceptable. In case bidder fails to upload scanned copy of EMD on <https://iocletenders.gov.in> by the bid due date & time, such bid shall not be considered for evaluation.

7.6 If the Bidder is unable to submit original EMD within the due date and time for Bid submission, he may submit the same within 10 days from the date of unpriced bid opening, provided scanned copy of the same have been uploaded on <https://iocletenders.gov.in>. Offers of bidders whose original EMDs are not received within 10 days of unpriced bid opening, shall not be considered.

8.0 **PRE-BID MEETING**

8.1 Bidders are requested to attend a pre-bid meeting at EIL Office Complex, Tower- 1 1st Floor, Gurgaon -122001, India, as per the date mentioned in Clause No. 4.0 above.

8.2 The bidder may send their queries, if any, on Bidding Document by e-mail/ courier to reach EIL prior to Pre-bid meeting. These queries shall be replied during the Pre-bid meeting.

8.3 The queries raised (without identifying the sources of the query) and the responses given will be transmitted to all who have been provided access to the bid documents.

9.0 **GENERAL**

9.1 IOCL/EIL reserves the right to carry out capacity & capability assessment of the bidder using in-house information and past performance.

9.2 The bidders who are on Holiday/Negative list of OWNER or EIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/Award. If the bidding document were issued inadvertently/ downloaded from website, offers submitted by such bidders shall also be not considered for bid opening/evaluation/Award.

9.3 IOCL/EIL will not be responsible or liable for cost incurred in preparation, submission & delivery of bids, regardless of the conduct or outcome of the bidding process.

9.4 In case any Bidder is found to be involved in cartel formation, his Bid will not be considered for evaluation / placement of order. Such Bidder will also be debarred from bidding in future.

9.5 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.

9.6 Negotiation will not be conducted with the bidders as a matter of routine. However corporation reserves the right to conduct negotiation.

9.7 Unsolicited clarifications to the offer and / or change in the prices during the validity period would render the bid liable for rejection.

9.8 Bidder shall not be under liquidation, court receivership or similar proceeding.

9.9 Techno-commercial part of the Bids shall be opened at 1200 Hrs. (IST) one day after the due date for submission of Bids. Time and date of opening of Price Bids shall be notified to the qualified and acceptable bidders at a later date.

Bidders may view the Bid opening through IOCL's e-tendering portal i.e. <https://iocletenders.gov.in> or may witness the bid opening in EIL Office Complex Sector-16 Gurgaon (Haryana).

9.10 Award shall be on total lowest (L1) evaluated price as per the provisions of the Bidding Document.

9.11 IOCL/EIL reserves the right to reject any or all the bids received or annul the bidding process at any time.

- 9.12 Consultant for the Project or their subsidiary company or companies under the management of consultant, are not eligible to quote for the execution of the same job for which they are working as consultant
- 9.13 Bids submitted on Consortium or unincorporated Joint-Venture basis shall not be accepted.
- 9.14 Owner reserves its right to allow Public Sector Enterprises (Central/State), purchase preference as admissible/applicable from time to time under the existing Govt. policy. Owner shall also follow the Public Procurement Policy on Procurement of Goods and services from Micro and Small Enterprises (MSEs) Order 2012.
- 9.15 For detailed specifications, terms and conditions and other details, refer complete Bidding Document.
- 9.16 Clarification, if any, can be obtained from Mr. C. Kapuria through following number.
Telephone No. +91-(0)124-3802104/ /3802110/ 3802166
E-mail: c.kapuria@eil.co.in; anindya.sinha@eil.co.in; kushal.verma@eil.co.in

Asst. General Manager(C&P)
Engineers India Limited, New Delhi.